

**Upper Wharfedale & Littondale PCC**

**Annual Report**

Incorporating

**End of Year Financial Statements**

**2023**

REGISTERED CHARITY

Reg No. 1205821

## **Introduction**

### **Reflecting on the year January to December 2023**

The year ending December 2023 was the year of Rebecca Ward-Dooley and Jane Way as Church Wardens, supplementing the team of myself and Andrew Hitchon and Nick Davies as your Standing Committee. Jane brought all her pastoral gifts and networking skills, and Rebecca similarly has brought fantastic, rounded leadership gifts to the role of Church Warden.

Putting right the work on Arncliffe tower has felt a burden for us all on PCC at times, but particularly for Rebecca with that sense of responsibility “representing Littondale”. You did it along with all aspects of the role brilliantly and in such good heart. It was good that both Jane and Rebecca felt able to take up the role of Church Wardens with all the other pressures and commitments of busy lives. I am so glad that you did, I feel we have been a supportive and effective core team and have made difficult decisions well because we have talked openly and honestly about things that matter.

Like Judy Burgin last year, Sue Nelson has faithfully served on PCC for over forty years, representing the former parish of Kettlewell and Conistone prior to us being a united Parish for a breathtaking amount of time. Sue – along with her husband David - have also been such wonderful ambassadors of the Scargill community, living such an integrated and passionate life of faith which is an inspiration to us all.

Thank you to Patsy Campbell and Pauline Thompson, our Readers of the united Parish, for your leadership and preaching gifts and skill in leading worship well. Ian and Sally Smith have also started training as Readers – these are exciting times for us all.

A special recognition of Jackie Yarrow, our excellent PCC Secretary. My thanks, all of our thanks as a wider parish to all who have served this past year on PCC; also to Myra Eteson our dedicated organist and John Cowpe and Hazel Jeddere-Fisher our other talented accompanists. And to Ian Smith for producing such an outstanding parish magazine month by month.

Last but not least, our thanks to Andrew Hitchon, Parish Administrator and Church Warden, the quiet rock who holds us together as a PCC and networks - an information hunter and gatherer! - who presents us with clearly reasoned choices as a parish so that we can decide well.

The past year has been a really good one for us as a united parish. Not least, as Treasurer Nick Davies has pointed out, from a financial point of view. We already have Nick’s forecast that the year ahead won’t be as buoyant as this, the one which this report is concerned with, but it is good to stop and celebrate when things go well. First it was the sale of a property owned by the Church where the former tenants had an opportunity to buy their own home. More recently it has been to guide us into making an informed decision about land we own at Arncliffe. Thank you Nick for all your hard work in seeing these particular pieces of work brought to a conclusion and for at all times communicating so regularly and so clearly.

It has been good that with that sense of being solvent for another year that we have made time to reflect on our charitable giving, on what it is to be a generous Church family, and I am grateful to Jane for taking this on as a separate sub-group of the PCC – a demonstration of one more thing that Churchwardens can do to enrich our life together.

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I give thanks each time I remember you all. I look forward to seeing all my regulars Sunday by Sunday. You are such a gifted and intuitive congregation. I love the fact that when the visitors arrive (the season is just beginning as I write this) they will be welcomed and cherished at all of our Churches. Not overwhelming people but giving them space.

The strength of rural Churches is that we are light on our feet, small effective teams of committed unpaid volunteers. Thank you for all you do individually that leads to our mutual flourishing and for the good of the wider parish. The future is indeed a bright one for us.

*The Rev Tom Lusty,  
Vicar, the Parish of Upper Wharfedale and Littondale.*

### Safeguarding

As a Parish we have continued to be vigilant in highlighting and following all our agreed policies and procedures relating to 'Safeguarding' within all four of our church communities. We have continued to respond to all the safeguarding guidance we have received from the Leeds Diocese through their regular Newsletters and directly from the Diocesan Safeguarding Team. In addition, we have continued to make use of the Diocesan Dashboard Scheme to maintain our Level 3 status and to help identify new areas for future development. We have also used the Diocesan Governance Compliance Checklist to ensure we comply with all the necessary safeguarding requirements. This year we have entered our Training Schedule onto the Diocesan Hubs Scheme

#### **Actions taken towards Safeguarding for the year January 2023 to December 2023**

- We have reviewed our Parish Safeguarding Policy and Procedures.
- Regular meetings have been held to monitor all our safeguarding procedures and the progress made in working through the Diocesan Dashboard, the Diocesan Hub Scheme and our own Parish Action Plan. This has enabled us to produce accurate 'Progress and Areas for Action' reports which are circulated to every PCC member prior to PCC meetings.
- Our Pastoral Worker has provided additional care and support within our Parish community and she has also successfully promoted the use of both the Kettlewell Churchyard and the Labyrinth as well as continuing with The Table Tennis Club.
- Our Parish Safeguarding Officers have regularly monitored our training records in order to identify our training needs. We are now in a position that all but one of our PCC members have completed all the required training including the Basic Course, the Foundation Course and the Domestic Abuse Course. All the courses completed this last year have been 'on-line' courses which have proved to be successful in our rural situation. Since the last APCM, 7 courses have been completed by members of our Parish which demonstrates their commitment to the Christian life in all four of our churches.
- The Parish website has been updated with appropriate safeguarding information and necessary contact details as required by the Diocese.
- Job Descriptions for our 3 Church Wardens have been updated and signed in line with Diocesan requirements.
- A new Policy re Reporting Serious Incidents has been drawn up and agreed.
- All DBS checks are up to date and Self Declaration Forms have been completed where appropriate.
- The Safeguarding Files for each of our 4 churches and also the Parish Safeguarding File have all been updated as part of our annual programme.
- The 'Creating a Safer Church' and the 'Training' proformas have been completed for this year and used to help create our Parish Action Plan and monitor our training needs.

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- Our Risk Assessments are appropriately completed for church activities. Risk Assessments for River Baptisms, River Duck Races and the outdoor Labyrinth have been completed and added to the file.
- Good progress has been made in working through our Parish Action Plan and all identified actions have been completed or are ongoing.
- All our Church Notice Boards are monitored to ensure they have the appropriate safeguarding information and necessary contact details.

**There were no safeguarding incidents involving children/young people in our care during this year.**

### **Items identified for improvement and future development for the PCC**

- As we had to cancel our Safeguarding Information Meeting for all PCC members, this meeting needs to be rescheduled.
- To continue working through Level 3 of the Diocesan Dashboard.
- To continue working on the Diocesan Hub Scheme with Training updates.
- To continue to monitor our Safeguarding Training programme and provide support for any volunteer church workers who may need help or support to complete the required courses.
- To continue to monitor and update our DBS checks as required.
- To continue to promote Safeguarding within our Parish to ensure the safety of everyone.
- The PCC to support Pauline Thompson our new Lead Safeguarding Officer in becoming familiar with her role following the retirement of Kathryn Butterfield our previous Lead Officer.
- To support the appointment of a Children's Worker to lead the Reverb group.

***Safeguarding Officer***  
***Pauline Thompson***

## **Buildings, Churchyards and Land**

2023 was a relatively quiet year for most of our Churches under this heading, but that could not be said for Arncliffe. The issue of the failed project in 2020 to replace cement-based mortar with lime-based mortar in the tower was the focus of much work during the year, which has continued into 2024. A group of PCC members has been working with professional advisers to try to find a satisfactory solution to the issues with the tower at St Oswald's. This included a meeting to discuss our options with Inspecting Architect Andrew Boyce after his visit for the Quinquennial Inspection in October. Since some of the issues under discussion are confidential it is not possible to go into great detail in a public report, but putting the problems with the tower right is one the primary current objectives for the Parish.

Also at Arncliffe, after a lengthy process the Parish gained permission for repair work on the Church's pedal organ. The relevant parts were removed for repair and restoration late in 2023 and the project was completed in March 2024.

Two pieces of agricultural land near Arncliffe, Mill Holme and Church Clowder, came under scrutiny when the question was raised of selling the fields, whose rents go to the upkeep of St Oswald's. It was revealed that similar questions had been raised in previous years and had resulted in claims that their ownership did not lie with the Church. The PCC decided at its July meeting to continue to rent the fields to local farmers.

At St Mary's, Conistone, there were issues with the roof during the year, which culminated in a hole appearing which allowed water to get in. Builder Alan Mudd did a temporary 'fix' around the turn of the year.

It was a relatively quiet year for St Michael and All Angelas, Hubberholme, and Buckden School Room.

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The church boiler was serviced in March as usual. Two 'churchyard and buildings maintenance' work-parties were carried out at both buildings, with seven volunteers in spring and 10 in autumn. Regular maintenance of short grass areas was carried out throughout the summer by garden contractor Sue Metcalfe. Some areas of the churchyard are only cut once in the autumn.

Quinquennial inspections were carried out on both building in October. The architect's verbal report did not identify any issues requiring significant work. The written report has not yet been received. Electrical Installation Condition Reports (EICRs) inspections were carried out in both buildings in June and minor upgrades to the fuse box areas that were recommended by the inspections were carried out. In addition, PAT tests were carried out on all portable electrical equipment in both buildings. The annual check on fire control equipment in both buildings was done in October and recommended replacement equipment purchased. The 'fork top' clapper of the large bell has been removed to enable the failed bush to be replaced. The large bell cannot be rung at the moment.

The proposals to reorder the interior of St Mary's Church, Kettlewell, remained on hold while issues with Arncliffe tower too up so much time and energy. The bells were serviced in April and the organ was repaired in August. The 2023 maintenance schedule has been finalised and most items in the 2023 schedule (124 in total) have been checked and any necessary actions are either completed or in hand. Health and Safety and fire-risk assessments are two concerning exceptions, where no progress has been made in 2023.

Other items on the Management & Compliance Checklist have been checked and any necessary actions are completed. A fallen roof slate has been refitted. Openings up the tower steps have been modified to prevent ingress of debris from birds' nests. Good support with garden maintenance continued in 2023 and all works are up to date. In the rest of the Churchyard, brambles have been re-treated with approved herbicide. Volunteer support for ongoing maintenance is very limited. Selected shrubs have been pruned and saplings removed. There were the usual spring and autumn working parties in the Churchyard and an additional one in the summer.

A building inspection was completed in August where minor repairs were identified. Rectification has been initiated but still needs to be completed. A new timer was installed for the central heating system and a Smart Meter was installed at the end of May. This has resulted in considerable delays in billing and errors in charges. A new, one-year fixed contract with Octopus Energy was initiated on October 7.

Follow-up work from the 2020 Quinquennial Inspection: Priority 1: All items are complete; Priority 2 (13 items in total): eight items are complete (no action is currently planned for one item); Priority 3 (nine items in total): eight items are complete; Priority 4 (three items in total): 2 items are complete (no action is currently planned for remaining item); Priority IMP (improvements or upgrading to meet new regulations or needs (four items in total): No action currently planned for items 34 and 35. Thanks go to the following volunteers: David and Sue Nelson, James Harker, Judy Burgin, Graeme Rushmer, Colin Fairweather, Ann Lister, Nicky Barras, Jon and Jan Hall, Jane and Paul Howlin, Clare and Di Blakey Williams, Geoff Queen and Pauline Thompson.

Our thanks also go to those who play particular roles in maintaining our buildings and land across the Parish, including Phil Burgin, Philip Butterfield, Nick Davies and Keith Jeddere-Fisher.

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### Financial Statements

#### Introduction & Summary

In financial terms 2023 was a successful year that saw us retain a surplus of income over expenditure for a second year running. We received a number of unexpected donations, including a larger than expected contribution from the Scarecrow Festival. In addition, funds that were set aside for quinquennial inspections and subsequent repairs at three of our buildings were not spent as the reports were delayed which further contributed to the larger than expected surplus. It is expected that this work – and the associated costs – will fall into 2024.

Other income and expenditure was broadly in line with expectations which means that the position at the end of the year is:

Total Income	£121,299
Total Expenditure	£91,085
<b>Surplus</b>	<b>£30,213</b>

Evidenced by our continued growth as a united parish, and higher inflation within the economy, our income has been increasing year on year and now exceeds the £100k per annum below which we are permitted to operate as a charity under the Church of England umbrella. However, now that our income is likely to exceed this limit on an ongoing basis, the law requires us to register as a standalone charity with the Charity Commission. This process was completed in November and our Charity Number is 1205821.

Another significant milestone worthy of note is that our combined assets exceeded the £1m level for the first time. Our assets grew by just over £100k in the year arising from the surplus referred to above plus the increase in value of our investments. We rely to a large degree on the dividends and interest received from these investments which account for over 20% of our income.

#### Income

Whilst our income this year was significantly lower than 2022, which was inflated due to the sale of Church Cottage, it was still higher than anticipated. Primarily, this was due to a number of donations and legacies that, by their nature, can be unpredictable. The breakdown of income is shown in the table below together with a comparison to previous years but a few points are worthy of note:

##### Donations

As has been recorded in previous years, we have some generous benefactors and apart from many smaller donations, the following larger amounts should be noted:

Amount (£)	Purpose
1,000	St Mary's Kettlewell (Building/Churchyard)
440	St Michael's noticeboard
2,000	St Mary's Kettlewell churchyard
1,000	St Michael's (general)
11,400	General (Kettlewell Scarecrow Festival)
2,000	St Mary's Kettlewell (general)
2,500	St Mary's Conistone (general)

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The period covered by our accounts represents the first full year that we had contactless card readers in both Kettlewell and Hubberholme and these have proved to be a great success generating donations of £1819 and £4526 respectively. Plate and box donations have fallen slightly in both churches but not to the same degree indicating that a large number of payments received by the card readers are in addition to those we would normally expect to receive.

In addition, the 'donate' button on our website generated a further £1110 in payments during the year.

#### The Link

It is generally hoped that the printing and associated costs for producing the Link are offset by advertising income and specific donations that are requested from parishioners in the February edition each year. During 2023, the costs amounted to £6178 and were offset by advertising income (£4,628) and donations (£1,598) so it just about paid for itself. However, advertising income has reduced from the previous year as the number of advertisers has fallen due to retirement or cost pressures faced by them.

#### Church Box/Plate Collection

The combined income from box and plate collections has fallen by £1,300 from 2022 as more people switch from cash to contactless giving but this has been more than offset by the £6,345 generated from the card readers (referred to above).

#### Gift Aid

Some of our Gift Aid is claimed monthly, for example on regular donations made through the Parish Giving Scheme, but the majority is claimed annually in arrears. The amount of £13k received in 2023 is therefore largely made up of claims on gifts received in 2022 during which we had an unusually high level of donations. It is not expected that it will be repeated at this level in 2024.

#### CCLA Interest & Dividends

Following the sale of Church Cottage in 2022, it was agreed that the proceeds would be invested in the CCLA Share Fund to provide dividend income to replace the rent we would no longer be receiving. In the event, our total dividend income rose by £6k in 2023 resulting from the additional Church Cottage investment plus generally higher yields on all our holdings.

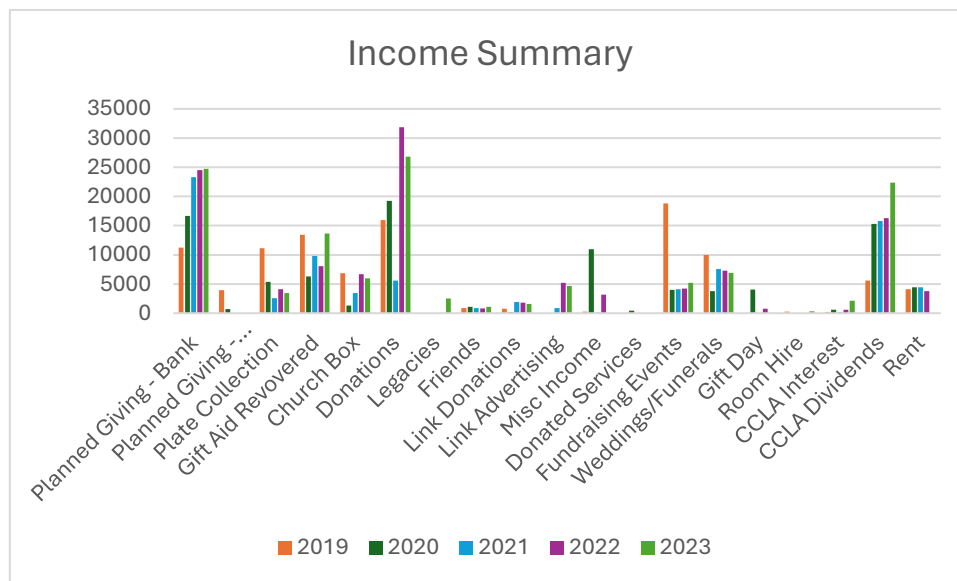
Interest rates have been historically low since the financial crash of 2008. Consequently, any returns on our cash balances have been minimal during the last few years. However, rates have been climbing from the latter end of 2022 and our policy has been to move surplus cash funds to our CCLA deposit account. As a result, interest received during the year amounted to £2157.

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## Expenditure

In general, our overall expenditure in 2023 was £15k less than the previous year which saw a number of repairs and improvements to our buildings. Funds had been set aside in 2023 for potential repairs at St Oswald's, St Michael's and the School Room arising from the Quinquennial Inspections, but as these reports did not materialise by the end of the year, the costs will likely be incurred in 2024.

The full breakdown of expenditure is shown in the table below and the majority of items were in line with expectations although the following are worth a mention:

### Card Processing Fees

This is a relatively new item of expenditure in our accounts and brings together all the charges associated with the card readers and our online donate facilities. At £562, this could seem a significant figure, but given that we have generated almost £7500 from these sources, this represents a cost of around 7.5%. In addition, many donors elect to cover this fee so in reality, the true cost to us is less than this.

### Energy Costs

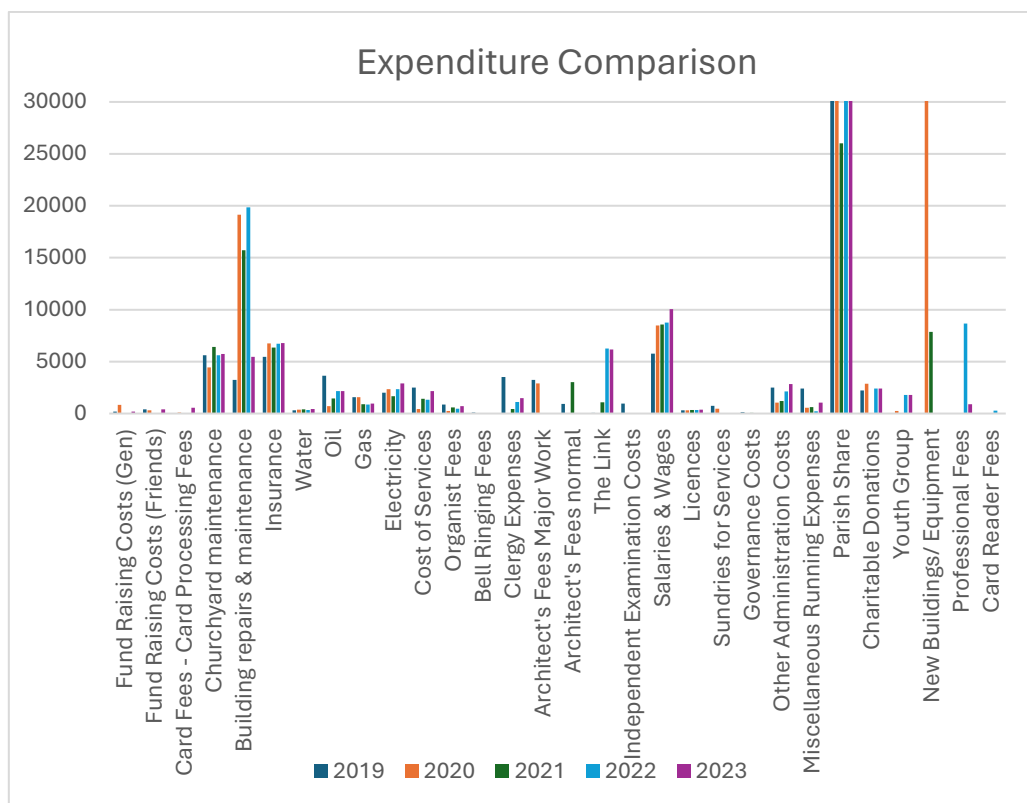
To a large extent, we were protected from the surge in electricity and gas and prices through having fixed rate deals which expired in the second half of the year. In addition, our electricity cost should have been higher as no bill was received for Kettlewell covering the last seven months of the year despite regular chasing. Careful planning with regard to the timing of oil tank re-fills meant that we were able to avoid the spike in prices.



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### Assets and Funds

The value of our share investments rose by 10% during the year as a result of general improvements in the stock market and, at the year end, amounted to £895k along with cash deposits of £107k. A large proportion of this relates to restricted funds – as outlined in the tables below – meaning that 61% is freely available.

The second chart shows that we continue to hold a reasonable proportion of our unrestricted funds in cash which, not only allows us to take advantage of higher interest rates, but also gives us flexibility should we need to fund significant building works to the Arncliffe tower (depending on the outcome of any potential legal proceedings).

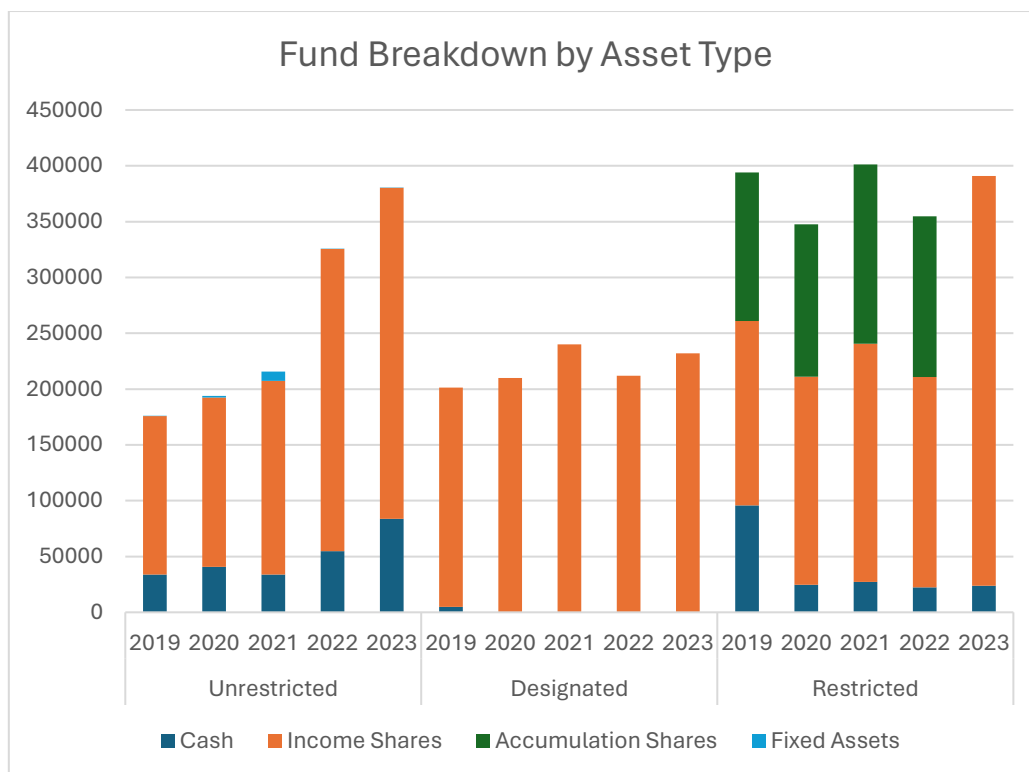
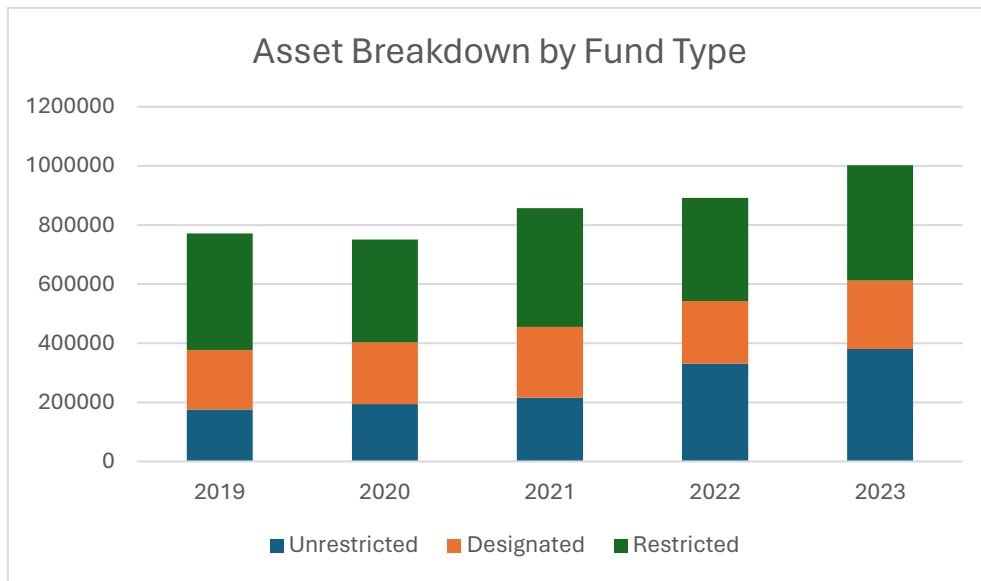
### Reserves Policy

Our reserves policy remains unchanged. The PCC hold the majority of its reserves in share funds which provide an income to support its day-to-day charitable purposes and longer term building repairs and maintenance. Cash reserves are primarily held to meet unforeseen expenditure, particularly the currently unknown position regarding remedial repairs to the Arncliffe tower.

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### Looking Ahead

As a parish we are fortunate that we have weathered the financial and cost of living crisis that that has ensued over the last eighteen months. Inflation is falling and our costs appear to have stabilised for the time being. We have been blessed with some generous donations over the last two years but do need to accept that these may not continue. In addition, we need to be cognisant of the fact that many of our regular donors are in late to middle age and that we should not rely on the certainty of a regular income from this source unless we can continually seek new regular donors. For example, in the last year we have sadly lost two of our monthly donors whose donations have not been replaced.

In terms of expenditure, we had expected to face repair costs at three of our buildings following quinquennial inspections. This cost will now be incurred in 2024 and beyond once the outcome of the inspections are known.

The closing remarks in our last report stated that the biggest uncertainty related to the remedial works at Arncliffe tower and this still remains the case. Progress has been made in this area but the wheels turn very slowly and it is hoped that some resolution may be found in 2024.

In summary, we should expect lower income and increased costs during the year ahead but the financial surplus achieved in 2023 will help to bridge this gap.

Nick Davies  
Treasurer, Upper Wharfedale & Littondale PCC

***Detailed financial statements appear on the following pages and the PCC would like to record its thanks to Graham Walter who has once again acted as Independent Examiner.***

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### Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	71,007	8,750	-	79,757	81,005
Income from charitable activities	16,716	-	-	16,716	17,511
Other trading activities	300	-	-	300	-
Investments	20,099	4,426	-	24,525	20,592
Other income	-	-	-	-	111,827
<b>Total income</b>	<b>108,123</b>	<b>13,176</b>	<b>-</b>	<b>121,299</b>	<b>230,934</b>
<b>Expenditure on:</b>					
Raising funds	577	-	-	577	430
Expenditure on charitable activities	84,265	6,243	-	90,508	104,056
Other expenditure	-	-	-	-	-
<b>Total expenditure</b>	<b>84,843</b>	<b>6,243</b>	<b>-</b>	<b>91,085</b>	<b>104,485</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>23,280</b>	<b>6,933</b>	<b>-</b>	<b>30,213</b>	<b>126,449</b>
<b>Transfers</b>					
Gross transfers between funds - in	-	-	-	-	-
Gross transfers between funds - out	-	-	-	-	-
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	45,808	21,466	13,156	80,430	(91,102)
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>69,088</b>	<b>28,399</b>	<b>13,156</b>	<b>110,643</b>	<b>35,347</b>
<b>Total funds brought forward</b>	<b>543,104</b>	<b>210,451</b>	<b>138,626</b>	<b>892,182</b>	<b>856,835</b>
<b>Total funds carried forward</b>	<b>612,192</b>	<b>238,850</b>	<b>151,783</b>	<b>1,002,825</b>	<b>892,182</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General Fund	380,130	-	-	380,130	331,156
<b>Designated</b>					
St Mary Conistone	58,016	-	-	58,016	52,987
St Mary Kettlewell	58,016	-	-	58,016	52,987
St Michael Hubberholme	58,016	-	-	58,016	52,987
St Oswald Arncliffe	58,016	-	-	58,016	52,987
<b>Restricted</b>					
Agency collection	-	-	-	-	-
Buckden School Room	-	54,902	-	54,902	50,242
Kettlewell Churchyard	-	10,542	-	10,542	8,777
Oughtershaw School	-	2,916	-	2,916	2,663
St Mary Conistone	-	167,275	-	167,275	148,769
St Mary Kettlewell	-	2,500	-	2,500	-
St Michael Hubberholme	-	715	-	715	-

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#### Endowment

Kettlewell Churchyard	-	-	8,124	8,124	7,420
Oughtershaw School	-	-	73,286	73,286	66,934
St Mary Conistone	-	-	59,452	59,452	54,299
St Michael Hubberholme	-	-	10,920	10,920	9,973

<b>Total funds</b>	<b>612,192</b>	<b>238,850</b>	<b>151,783</b>	<b>1,002,825</b>	<b>892,182</b>
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#### Balance Sheet detailed

Class and code	Description	As at	
		31/12/2023	31/12/2022
<b>Fixed assets</b>			
FA1	Fields known as Church Clowder & Millholme, Littondale	1	1
FA2	Part interest in the field Short Butts Littondale	1	1
FA5	National Savings Investment - ownership and value currently unknown	1	1
	<b>Total Fixed assets</b>	<b>3</b>	<b>3</b>
<b>Current assets</b>			
1 CA	Current Account	18,789	19,665
Dep CCLA 508	Kettlewell - Churchyard	12,017	9,552
Dep CCLA 516	General Purpose	65,000	35,000
Dep CCLA 511	Conistone - Florrie Whitehead	7,128	8,760
Share Acc CCLA 01J	Florrie Whitehead Bequest (Conistone)	-	143,999
Share CCLA 510	Kettlewell - Wiseman (Churchyard)	8,124	7,420
Share CCLA 512	Conistone - Horner Bequest	59,452	54,299
Share CCLA 513	St Mary Kettlewell	58,016	52,987
Share CCLA 514	St Mary Conistone	58,016	52,987
Share CCLA 515	St Michael Hubberholme	58,016	52,987
Share CCLA 517	St Oswald Arncliffe	58,016	52,987
Share CCLA 518	General Purpose Share	296,415	270,722
Share CCLA 519	Bagley - Hubberholme	10,920	9,973
Share CCLA 520	Florrie Whitehead Bequest	160,747	-
ZLeeds CCLA 786	Oughtershaw School Endowment	2,916	2,663
ZLeeds CCLA 795	Buckden School Room Share	51,517	47,052
ZLeeds CCLA 847	Buckden School Room	4,718	4,191
ZLeeds CCLA 860	Oughtershaw School Proceeds	73,286	66,934
	<b>Total Current assets</b>	<b>1,003,092</b>	<b>892,179</b>
<b>Liabilities</b>			
6699	Agency collections	270	-
	<b>Total Liabilities</b>	<b>270</b>	<b>-</b>
	<b>Net Asset surplus (deficit)</b>	<b>1,002,825</b>	<b>892,182</b>
<b>Reserves</b>			
	Excess/(deficit) to date	30,213	53,334
Z01	Starting balances	892,182	929,950
Z02	Gains/(losses) on investment assets	80,430	(91,102)
Z03	Gains/(losses) on reval of fixed assets	-	-
	<b>Total Reserves</b>	<b>1,002,825</b>	<b>892,182</b>
<b>Represented by Funds</b>			
	General (Unrestricted)	380,130	331,156
	Designated	232,062	211,948
	Restricted	238,850	210,451
	Endowment	151,783	138,626
	<b>Total</b>	<b>1,002,825</b>	<b>892,182</b>

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### Statement of Assets and Liabilities (by code)

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
<b>Fixed Asset - Investments</b>						
FA5: National Savings Investment - ownership and value currently unknown	1	-	-	-	1	1
<b>Total</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Fixed Asset - Tangible Assets</b>						
FA1: Fields known as Church Clowder & Millholme, Littondale	1	-	-	-	1	1
FA2: Part interest in the field Short Butts Littondale	1	-	-	-	1	1
<b>Total</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2</b>
<b>Current Asset - Cash At Bank And In Hand</b>						
1 CA: Current Account	18,712	-	77	-	18,789	19,665
Dep CCLA 508: Kettlewell - Churchyard	-	-	12,017	-	12,017	9,552
Dep CCLA 516: General Purpose	65,000	-	-	-	65,000	35,000
Dep CCLA 511: Conistone - Florrie Whitehead	(0)	-	7,128	-	7,128	8,760
ZLeeds CCLA 847: Buckden School Room	-	-	4,718	-	4,718	4,191
<b>Total</b>	<b>83,712</b>	<b>-</b>	<b>23,940</b>	<b>-</b>	<b>107,652</b>	<b>77,169</b>
<b>Current Asset - Investments</b>						
Share Acc CCLA 01J: Florrie Whitehead Bequest (Conistone)	-	-	-	-	-	143,999
Share CCLA 510: Kettlewell - Wiseman (Churchyard)	-	-	-	8,124	8,124	7,420
Share CCLA 512: Conistone - Horner Bequest	-	-	-	59,452	59,452	54,299
Share CCLA 513: St Mary Kettlewell	-	58,016	-	-	58,016	52,987
Share CCLA 514: St Mary Conistone	-	58,016	-	-	58,016	52,987
Share CCLA 515: St Michael Hubberholme	-	58,016	-	-	58,016	52,987
Share CCLA 517: St Oswald Arncliffe	-	58,016	-	-	58,016	52,987
Share CCLA 518: General Purpose Share	296,415	-	-	-	296,415	270,722
Share CCLA 519: Bagley - Hubberholme	-	-	-	10,920	10,920	9,973
Share CCLA 520: Florrie Whitehead Bequest	-	-	160,747	-	160,747	-
ZLeeds CCLA 786: Oughtershaw School Endowment	-	-	2,916	-	2,916	2,663
ZLeeds CCLA 795: Buckden School Room Share	-	-	51,517	-	51,517	47,052
ZLeeds CCLA 860: Oughtershaw School Proceeds	-	-	-	73,286	73,286	66,934
<b>Total</b>	<b>296,415</b>	<b>232,062</b>	<b>215,180</b>	<b>151,783</b>	<b>895,440</b>	<b>815,010</b>
<b>Liability - Agency Accounts</b>						
6699: Agency collections	-	-	270	-	270	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>270</b>	<b>-</b>	<b>270</b>	<b>-</b>
<b>Net total assets</b>	<b>380,130</b>	<b>232,062</b>	<b>238,850</b>	<b>151,783</b>	<b>1,002,825</b>	<b>892,182</b>
<b>Represented by</b>						
General (Unrestricted)	380,130	-	-	-	380,130	331,156
Designated - St M Con	-	58,016	-	-	58,016	52,987
Designated - St M Hub	-	58,016	-	-	58,016	52,987
Designated - St M Kett	-	58,016	-	-	58,016	52,987
Designated - St O Arn	-	58,016	-	-	58,016	52,987
Restricted - Kett C'yard	-	-	10,542	-	10,542	8,777
Restricted - Ough Sch	-	-	2,916	-	2,916	2,663
Restricted - Sch Room	-	-	54,902	-	54,902	50,242
Restricted - St M Con	-	-	167,275	-	167,275	148,769
Restricted - St M Hub	-	-	715	-	715	-
Restricted - St M Kett	-	-	2,500	-	2,500	-
Endowment - Kett C'yard	-	-	-	8,124	8,124	7,420
Endowment - Ough Sch	-	-	-	73,286	73,286	66,934

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

### YEAR ENDING 31 DECEMBER 2023

Endowment - St M Con	-	-	-	59,452	59,452	54,299
Endowment - St M Hub	-	-	-	10,920	10,920	9,973
<b>Total</b>	<b>380,130</b>	<b>232,062</b>	<b>238,850</b>	<b>151,783</b>	<b>1,002,825</b>	<b>892,182</b>

### Fund movement summary

Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
<b>General</b>							
Unrestricted	331,156	108,123	84,843	-	-	25,693	380,130
<b>Sub-totals</b>	<b>331,156</b>	<b>108,123</b>	<b>84,843</b>	<b>-</b>	<b>-</b>	<b>25,693</b>	<b>380,130</b>
<b>Kett C'yard</b>							
Restricted	8,777	3,240	1,475	-	-	-	10,542
Endowment	7,420	-	-	-	-	704	8,124
<b>Sub-totals</b>	<b>16,197</b>	<b>3,240</b>	<b>1,475</b>	<b>-</b>	<b>-</b>	<b>704</b>	<b>18,666</b>
<b>Ough Sch</b>							
Restricted	2,663	-	-	-	-	253	2,916
Endowment	66,934	-	-	-	-	6,352	73,286
<b>Sub-totals</b>	<b>69,597</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,605</b>	<b>76,202</b>
<b>Sch Room</b>							
Restricted	50,242	1,528	1,334	-	-	4,465	54,902
<b>Sub-totals</b>	<b>50,242</b>	<b>1,528</b>	<b>1,334</b>	<b>-</b>	<b>-</b>	<b>4,465</b>	<b>54,902</b>
<b>St M Con</b>							
Designated	52,987	-	-	-	-	5,029	58,016
Restricted	148,769	4,858	3,099	-	-	16,748	167,275
Endowment	54,299	-	-	-	-	5,153	59,452
<b>Sub-totals</b>	<b>256,055</b>	<b>4,858</b>	<b>3,099</b>	<b>-</b>	<b>-</b>	<b>26,930</b>	<b>284,743</b>
<b>St M Hub</b>							
Designated	52,987	-	-	-	-	5,029	58,016
Restricted	-	1,050	335	-	-	-	715
Endowment	9,973	-	-	-	-	947	10,920
<b>Sub-totals</b>	<b>62,960</b>	<b>1,050</b>	<b>335</b>	<b>-</b>	<b>-</b>	<b>5,975</b>	<b>69,650</b>
<b>St M Kett</b>							
Designated	52,987	-	-	-	-	5,029	58,016
Restricted	-	2,500	-	-	-	-	2,500
<b>Sub-totals</b>	<b>52,987</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,029</b>	<b>60,516</b>
<b>St O Arn</b>							
Designated	52,987	-	-	-	-	5,029	58,016
<b>Sub-totals</b>	<b>52,987</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,029</b>	<b>58,016</b>
<b>Totals</b>	<b>892,182</b>	<b>121,299</b>	<b>91,085</b>	<b>-</b>	<b>-</b>	<b>80,430</b>	<b>1,002,825</b>

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2023

### Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>INCOME AND ENDOWMENTS FROM:</b>						
<b>Donations and legacies</b>						
I01 - Planned Giving (bank)	24,661	-	50	-	24,711	24,489
I04 - Plate Collection	3,467	-	-	-	3,467	4,101
I05 - Gift Aid Recovered	13,662	-	-	-	13,662	8,048
I06 - Church Box	5,953	-	-	-	5,953	6,670
I07 - Donations	20,591	-	6,200	-	26,791	31,873
I08 - Legacies	-	-	2,500	-	2,500	-
I09 - Friends	1,075	-	-	-	1,075	815
I10 - The Link Donations	1,598	-	-	-	1,598	1,809
I11 - Misc Income	-	-	-	-	-	3,200
<b>Donations and legacies Totals</b>	<b>71,007</b>	<b>-</b>	<b>8,750</b>	<b>-</b>	<b>79,757</b>	<b>81,005</b>
<b>Income from charitable activities</b>						
I12 - Fundraising Events	5,201	-	-	-	5,201	4,220
I15 - Fees for Weddings/funerals etc.	6,878	-	-	-	6,878	7,277
I20 - Gift Day	10	-	-	-	10	787
I21 - The Link Advertising	4,628	-	-	-	4,628	5,226
<b>Income from charitable activities Totals</b>	<b>16,716</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,716</b>	<b>17,511</b>
<b>Other trading activities</b>						
I19 - Room Hire	300	-	-	-	300	-
<b>Other trading activities Totals</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>-</b>
<b>Investments</b>						
I16 - CCLA Interest	1,647	-	510	-	2,157	590
I17 - CCLA Dividends	18,452	-	3,916	-	22,368	16,252
I18 - Rent	-	-	-	-	-	3,750
<b>Investments Totals</b>	<b>20,099</b>	<b>-</b>	<b>4,426</b>	<b>-</b>	<b>24,525</b>	<b>20,592</b>
<b>Other income</b>						
I22 - Sale of Fixed Assets	-	-	-	-	-	111,827
<b>Other income Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>111,827</b>
<b>Income and endowments Grand totals</b>	<b>108,123</b>	<b>-</b>	<b>13,176</b>	<b>-</b>	<b>121,299</b>	<b>230,934</b>



# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2023

### EXPENDITURE ON:

#### Raising funds

E23 - Fund Raising Costs (Gen)	177	-	-	-	177	130
E24 - Fund Raising Costs (Friends)	400	-	-	-	400	300
<b>Raising funds Totals</b>	<b>577</b>	-	-	-	<b>577</b>	<b>430</b>

#### Expenditure on charitable activities

Card Fees - Card Processing Fees	562	-	-	-	562	45
E01 - Churchyard maintenance	3,251	-	2,478	-	5,729	5,614
E02 - Building repairs & maintenance	4,683	-	778	-	5,460	19,846
E03 - Insurance	5,829	-	961	-	6,790	6,719
E04 - Water	286	-	144	-	430	326
E05 - Oil	2,166	-	-	-	2,166	2,165
E06 - Gas	-	-	956	-	956	877
E07 - Electricity	1,960	-	925	-	2,885	2,344
E08 - Cost of Services	2,161	-	-	-	2,161	1,337
E09 - Organist Fees	720	-	-	-	720	460
E10 - Bell Ringing Fees	-	-	-	-	-	20
E11 - Clergy Expenses	1,493	-	-	-	1,493	1,104
E12 - Architect's Fees (Major Work)	-	-	-	-	-	-
E13 - Architect's Fees (normal running costs)	-	-	-	-	-	-
E14 - The Link	6,178	-	-	-	6,178	6,258
E15 - Independent Examination Costs	-	-	-	-	-	-
E16 - Salaries & Wages	10,049	-	-	-	10,049	8,762
E17 - Licences	364	-	-	-	364	343
E18 - Sundries for Services	-	-	-	-	-	20
E19 - Governance Costs	41	-	-	-	41	30
E20 - Other Administration Costs	2,827	-	-	-	2,827	2,132
E21 - Miscellaneous Running Expenses	1,052	-	-	-	1,052	207
E22 - Parish Share	35,544	-	-	-	35,544	32,304
E25 - Charitable Donations	2,400	-	-	-	2,400	2,400
E26 - Youth Group	1,800	-	-	-	1,800	1,800
E27 - New Building/Equipment/Churchyard work	-	-	-	-	-	-
E28 - Professional Fees	900	-	-	-	900	8,659
E29 - Card Reader Fees	-	-	-	-	-	285
<b>Expenditure on charitable activities Totals</b>	<b>84,265</b>	-	<b>6,243</b>	-	<b>90,508</b>	<b>104,056</b>

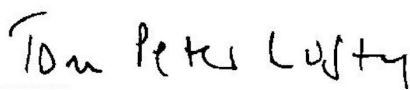
#### Other expenditure

<b>Other expenditure Totals</b>	-	-	-	-	-	-
<b>Expenditure Grand totals</b>	<b>84,843</b>	-	<b>6,243</b>	-	<b>91,085</b>	<b>104,485</b>

The Attached notes form part of these financial statements

Approved by the PCC on

and signed on their behalf by Tom Lusty (Vicar) and Nick Davies (PCC Treasurer)



Vicar



Treasurer

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2023

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### 1. ACCOUNTING POLICIES

The following accounting policies have been adopted by the PCC and should be read in conjunction with the attached financial statements.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

#### FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Designated funds are likewise not subject to any special restriction but have been set aside by the PCC for a particular purpose.

Restricted funds represent the funds held by the PCC that are subject to special restrictions as to their use.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income and received and expenditure when irrevocably paid.

### 2. STATEMENT OF ASSETS AND LIABILITIES

The following assets are recognized but not valued in the Statement of Assets and Liabilities:

- Land and buildings (other than those specified) and any other tangible fixtures, fittings and equipment held on behalf of the PCC

### 3. CHARITABLE DONATIONS

The following charitable donations were made during the year:

Hart Farm	£600
Upper Wharfedale Refugee Group	£600
Royal Agricultural Benevolent Institution	£600
Skipton Food Bank	£600

In addition, the following direct donations were made following collections taken but **do not** form part of these accounts:

Children's Society	£254
Red Cross (Ukraine)	£45
Kettlewell Scarecrow Festival	£381
Royal British Legion	£314
Cancer Research	£270

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

### YEAR ENDING 31 DECEMBER 2023

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#### 4. FUNDRAISING ACTIVITIES

The following activities raised funds for the church during the year:

	<b>£</b>
Hubberholme Stars (2022)	230
Nepal Evening	251
Bingo at the Buck	391
Mince Pies	61
Recipe Books	32
Hubberholme Coffee Morning	319
Easter Lillies	205
Open Gardens	1020
Conistone Coffee Morning	506
Buckden Gala	207
Duck Race (teas/tickets)	541
Buckden Bank Holiday sale	751
School Room book sale	115
Quiz sheets	158
Kettlewell Quiz	412
<b>TOTAL</b>	<b>5201</b>

#### 5. PAYMENTS TO PCC MEMBERS

The following amounts were paid to PCC members in respect of goods or services acquired by them for the benefit of the PCC:

Sue Nelson	£472
Pauline Thompson	£17
Andrew Hitchon	£597
Nick Davies	£122

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

**YEAR ENDING 31 DECEMBER 2023**

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### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE UPPER WHARFEDALE AND LITTONDALE PAROCHIAL CHURCH COUNCIL

I report on the financial statements for the year ended 31 December 2023 which are set out on the previous pages.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the Accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Graham Walter  
Maypole Barn  
Kettlewell, BD23 5RB

## Administrative Information

Our Parish:	Upper Wharfedale and Littondale PCC.
Charity Number:	1205821
Our Churches:	St Oswald's, Arncliffe. St Mary's, Conistone. St Michael and All Angels, Hubberholme. St Mary's, Kettlewell.
Administrative Address:	The Parish Office, St Mary's Church, Kettlewell. BD23 5RD.
Incumbent:	The Rev Tom Lusty*.
Administrator:	Andrew Hitchon*.
Bankers:	Barclays, Skipton.
Independent Examiner:	Graham Walter.
PCC Members/Trustees:	The Rev Tom Lusty*, Incumbent. Jane Way*, Church Warden. Rebecca Ward-Dooley*, Church Warden. Andrew Hitchon*, Church Warden. Nick Davies*, Treasurer. Jackie Yarrow, PCC Secretary. Di Blakey Williams, Retired Clergy. Patsy Campbell, Licensed Lay Minister. Jo Foster. Keith Jeddere-Fisher, Buildings and Land Co-ordinator. Caroline Johnstone. Sue Nelson, Senior Sidesperson. Sarah Paul. Pauline Thompson, Licensed Lay Minister and Safeguarding Officer.

(\*denotes membership of Standing Committee)