

# **Upper Wharfedale & Littondale PCC**

## **Annual Report for 2024 Incorporating the End of Year Financial Statements**

REGISTERED CHARITY

Reg No. 1205821

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## ANNUAL REPORT

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### Introduction

I am conscious that I have a sabbatical coming up at the time of writing. I am missing Holy Week and Easter, which is an odd time for a Vicar to go away.

My time away includes the annual general meeting of the parish, an opportunity for me to personally thank those who have helped to keep the parish running smoothly. Thank you to Andrew and Ian, my outstanding Church Wardens, especially for keeping the show on the road while I am away on my sabbatical.

Thank you to Pauline and to our Treasurer Nick and indeed to everyone who has compiled the reports.

This report is an excellent summary of some aspects of our life together, but just scratches the surface of our life and witness as a community of Christian believers.

One highlight of last year for me was the Rev Matt Woodcock's visit. We also had a big consultation on Service times, with the outcome being that some Churches have reached a point where one Sunday Service a month is about right.

I am really looking forward to going but I am also really looking forward to returning. You are a great supportive Parish and there has been a lot of good team working going on. I look forward to celebrating my 25th anniversary of priesting on my return and look forward to catching up at the PCC social at the Keepers at the very end of June.

### Mission

Our mission as a Church is captured in the '*Leading your Church into Growth*' prayer:

God of Mission  
Who alone brings growth to your Church,  
Send your Holy Spirit  
to give  
Vision to our planning,  
Wisdom to our actions,  
And power to our witness.  
Help our church to grow in numbers,  
In spiritual commitment to you,  
And in service to our local community,  
Through Jesus Christ our Lord.  
Amen.

Over the last year, we have seen this prayer answered in many different ways, though our worship, our services, and our activities in the community.

Some of them catch our attention; for example, Matt Woodcock's weekend in the Parish in March, in which he gave a hilarious talk at Kettlewell Village Hall and then led our Palm Sunday procession and service at Hubberholme, which he later described on Radio 2 Pause for Thought! And the first visit to our Parish of our Area Bishop, the Right Rev Anna Eltringham, for a memorial Service for the late Tom Priestley, son of JB Priestley, at Hubberholme in April.

But it is the constant stream of 'little things' – the numerous and often unrecognised acts of loving kindness that best reflect our mission in the Parish; prayers offered on behalf of those who hang a brief request on our prayer trees; supporting refugees, the Skipton Food Bank and Christian Aid; helping the destitute and homeless find somewhere to live; cleaning and decorating our places of worship and our beautiful

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Churchyards; offering words of sympathy and encouragement to those who are suffering or mourn; and the many other ways in which we express our love for God and one another.

**The Rev Tom Lusty,**  
**Vicar, the Parish of Upper Wharfedale and Littondale.**

## Safeguarding

### Background information

As a Parish we have continued to be vigilant in highlighting and following all our agreed policies and procedures relating to Safeguarding within all four of our Church communities. We have continued to respond to all the safeguarding guidance we have received from the Leeds Diocese through their regular Newsletters and directly from the Diocesan Safeguarding Team.

In addition, we have continued to make use of the Diocesan Dashboard Scheme to maintain our Level 3 status and to help identify new areas for future development. We have also continued to make use of the Diocesan Hubs scheme. We have also used the Diocesan Governance Compliance Checklist to ensure we comply with all the necessary safeguarding requirements.

### Policy and procedures

As part of our annual programme our Parish Safeguarding Policy and Procedures were reviewed in January 2024. It was considered that only a few minor amendments were necessary, and these were included both within the policy and also listed on the back page of the policy.

At the PCC meeting on January 31 the amendments were agreed and signed by the Vicar on behalf of the PCC. The updated policy has been placed on our Parish website and copies have also been placed in the Safeguarding Files in all four of our Churches as well as in the Parish Office File.

### Overview

During 2024 Pauline Thompson, our Lead Parish Safeguarding Officer, held regular meetings with the Vicar prior to PCC meetings to discuss safeguarding procedures and progress with regard to working with the Diocesan Dashboard and Hub Schemes and our own Parish Action Plan.

She has produced 'Progress and Areas for Action' reports which are circulated to every PCC member prior to every PCC meeting to enable appropriate discussion to take place. As in previous years, safeguarding is always included on all PCC agendas, which helps us as a Parish to maintain it as a high priority.

In addition, the Vicar and members of the PCC, Church Wardens, Lay Readers, Senior Sides People, Pastoral and our Children's Workers have been provided with regular information and support either through PCC or individual meetings or on an individual basis to ensure we all know what is expected of us and that we provide a safe environment for our church activities. Our Pastoral Worker has provided additional care and support within our Parish community and she has also successfully promoted the use of both the Kettlewell Churchyard and the Labyrinth as well as continuing with The Table Tennis Club. We are currently without a Children's Worker to lead the Reverb group, a joint venture with Linton Parish. Nevertheless, the Parish intends to support 'Reverb' once a new person is appointed.

We continue to complete appropriate Risk Assessments for all the required church activities and these are monitored annually to ensure both their effectiveness and that anyone taking part in organised church activities can do so in a safe environment.

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There were no safeguarding incidents involving children/young people in our care during this year.

### Safeguarding Training from January 2024 to December 2024

The Parish Safeguarding Officer has regularly monitored our training records in order to identify our training needs. The training records information has, during the year, been added to the Diocesan Hubs Scheme. Information provided in the Diocesan Newsletters has also been taken into account. We are currently in a position where all but three of our PCC members have completed the required three courses. We have recently added a new PCC member.

*The courses completed this year are as follows:*

A total of three members of the PCC have completed the Foundation Course.

*Training requirements to address during this next year:*

Several members of the PCC need to update various courses over the coming year.

**DBS Checks and Self Declarations** have been completed for the following people and meet the Leeds Diocesan Guidelines.

DBS Checks (to include Self-Declaration Forms)

- 1 Lay Reader
- 3 Church Wardens (one of whom is also the Parish Administrator)
- 1 Parish Safeguarding Officer (who is also the Lay Reader)
- All our Senior Sides People
- Our Pastoral Worker
- All but one member of the PCC
- 1 Children's Worker.

**Self-Declarations** (only)

- All our Chalice Administrators
- Our Parish Treasurer

Self-Declaration Forms have not been completed for **all** our volunteer workers as none of them works independently without two or more PCC members or Church Wardens or Senior Sides People being present. All but one of our DBS Checks and Self-Declaration Forms are up to date. The DBS and Self-Declaration information received from March 2024 to the present has been appropriately stored in accordance with our Handling Data Policy adopted by the PCC and monitored by our named person for Handling Data.

### Actions taken towards Safeguarding for the year January 2024 to December 2024

- Our Safeguarding Policy has been reviewed, updated and agreed by the PCC.
- The Parish website has been updated with appropriate safeguarding information and necessary contact details as required by the Diocese.
- The information on our Training Schedule has been entered into the Diocesan Hubs Scheme.
- All but one DBS check are up to date.
- A total of three safeguarding courses have been attended by three PCC members during the last year, which shows a strong commitment towards Safeguarding in our Parish.
- The Safeguarding Files for each of our four churches and also the Parish Safeguarding File have all been updated as part of our annual programme.
- The 'Creating a Safer Church' and the 'Training' proformas have been completed for this year and used to help create our Parish Action Plan and monitor our training needs.
- Our Risk Assessments are appropriately completed for church activities

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- Good progress has been made in working through our Parish Action Plan and all identified actions have been completed or are ongoing.
- All our Church notice boards are monitored to ensure they have the appropriate safeguarding information and necessary contact details.
- Regular safeguarding meetings have been held between the Safeguarding Officer and the Vicar.
- We have continued to use the Diocesan Dashboard and Hub Schemes to monitor our 'safeguarding' and Training progress. (We are currently in the higher Level 3 bracket of the Dashboard),

### Items

- Our Safeguarding Information Meeting for all PCC members is being rescheduled in bitesize items and will be completed within the PCC Meetings as the agenda allows. It will be commenced in January 2025.
- To continue working through Level 3 of the Diocesan Dashboard.
- To continue to monitor our Safeguarding Training programme with the use of the Diocesan Hub Scheme and provide support for any volunteer church workers who may need help or support to complete the required courses.
- To continue to monitor our DBS. Checks and update as required.
- To continue to promote Safeguarding within our Parish to ensure everyone in our church communities are safe.
- To discuss the effectiveness of our completed Risk Assessments and amend if necessary.

### Safeguarding Officer,

Pauline Thompson.

January 7, 2025.

## Buildings, Churchyards and Land

### Overview

The Parish made a major change in the way it addresses building and property issues across its four Church communities by moving forward with previously mooted suggestions to employ someone with specific responsibilities for this work.

The Parochial Church Council (PCC) had previously agreed in principle to look at creating such a role, but during 2024 steps were taken to make the role a reality, including a job specification.

This change was made necessary in part by the breakdown of the Buildings and Land Group system set up after our new Parish was formed. This then tended to place the burden for building and land work on individuals in each Church community, most of whom later expressed a wish to step back from these responsibilities.

By the end of the year the PCC had agreed to appoint Louise Smith as its new Church Buildings Supervisor, in time for her to start on her new duties from the beginning of 2025.

In other developments, the five-yearly Electrical Installation Condition Report (EICR) was carried out in Arncliffe and Kettlewell Churches.

- The Parochial Church Council would like to express its gratitude to Phil Burgin, Philip Butterfield, Keith Jeddere-Fisher and Ian Smith for their diligent oversight of issues in our Churches and Churchyards.

### Arncliffe

At St Oswald's minds were focused on the ongoing issues with the troubled project to repoint the tower, which have dominated thoughts in the Parish for the past few years at Arncliffe.

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To this end, in May a mobile hoist was brought to the Church to allow Inspecting Architect Andrew Boyce and master mason Matthias Garn to inspect all areas where repointing had taken place, including the higher parts of the tower. Representatives of the architect and the contractor involved in the original repointing project also used this hoist to inspect the work.

Consequently Mr Boyce produced a new report seeking to analyse the issues and suggest new ways forward. He concluded that the hot-lime mortar used had only partly failed, in that it had partially carbonated in some areas, and suggested a method by which the repointing could be put into the state it should have been at the completion of the original project.

The report's findings and recommendations have been fed into the ongoing legal discussions to seek a solution the situation with the tower. These discussions were still taking place as 2024 came to an end. Earlier in the year the restoration of the 19<sup>th</sup>-century pipe organ at Arncliffe was completed by Peter Wood & Son of Harrogate.

The project was made possible by a generous donation from a Parishioner, Helen Parker. This contribution to the life of our Parish is commemorated with a small plaque on the organ in memory of Helen's late parents, Muriel and Arthur Maskill. The completion of the project was celebrated in June with a recital in St Oswald's by Matthew Atherton, an acclaimed organist and pianist from Thirsk.

### Conistone

In February builder Alan Mudd covered the leaking hole in the roof with a tarpaulin which was still there at the end of the year.

In March Harry Clarke & Sons carried out the annual boiler test and repaired a leak on the boiler manifold.

In November Harry Clarke & Sons replaced the faulty fan on the boiler.

In December Northern Power Grid repaired a damaged cable on the exterior of a west wall and converted the three-phase electricity supply to single phase.

### Hubberholme (including Buckden School Room)

Hubberhome Church and the Buckden School room have been maintained primarily by volunteers through the year. This has involved regular checks and minor repairs as needed and two work parties focusing on the churchyards and external features such as gutters and downpipes.

The clanger of the large bell was removed and the bush repaired by J Taylor Bell Foundry. The clanger has been reinstalled and is now striking well.

A new card reader for donations and offerings has been installed. This has a screen with a revolving slide show and is very simple to use.

The main grass areas have been maintained to a high standard by Sue Metcalfe Gardening.

The boiler and fire protection equipment have been inspected/serviced as needed and a fire extinguisher in the Buckden School Room replaced.

The Architect's Quinquennial Inspection was carried out in November 2023 and we are waiting for the written report. The immediate verbal report at the time of the inspection did not highlight any urgent work to be done. It is expected that some maintenance needs will be identified by this inspection report when it is received.

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Appreciation is expressed to all the volunteers who have helped in some way during the year and this includes: Gill and Bev Owen; Frank Hardy; Christopher Winpenny; Ric Halsall; Jayne Sayer; Julian Rangely; David Lusted; Graham and Louise Smith; Sandra Kilvington; Cliff Gosden; Vicky Bliss; Stuart Galloway and Keith and Hazel Jeddere-Fisher.

### Kettlewell

Average progress has been made with the Maintenance Schedule actions.

No formal buildings inspection has been done, but a partial inspection was completed with builder Alan Mudd when reviewing outstanding work.

### **Main concerns:**

- H&S/fire assessments long overdue
- Gravestone safety, especially near commonly walked areas
- Boundary walls safety
- Brambles clearance – careful monitoring needed to avoid a major problem

Working parties have continued to help considerably in getting a lot of jobs done.

Nicky Barras has been a big help with tree maintenance, especially in co-ordinating arboriculturist inspections.

David Nelson was the main contributor in clearing the wilder parts of the churchyard.

Good support has continued with garden maintenance and all works are up to date.

### **Quinquennial Inspection:**

Majority of items are complete. Action still required on two Priority 2 items (holly tree/pinnacle grave marker), one priority 3 item (inspection of woodwork by Rentokil) and one Priority IMP item (better fixing of tower hatch). A decision is required from the PCC on two Priority 2 items. No action is currently planned for the remaining four items of the inspection.

Thanks particularly to David/Sue Nelson, Ann Lister, Nicky Barras, Clare and Di Blakey Williams and Geoff Queen.

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### Introduction & Summary

Once again, we have ended the year in a positive financial position recording a surplus of income over expenditure which has led to an increase in our overall assets. To some extent, this was unexpected since we had planned to spend funds this year on repairs to our buildings following the quinquennial inspections that were undertaken in October 2023 on our churches at Arncliffe and Hubberholme as well as the Buckden School Room. Despite our best endeavours to engage with the architect, the report for Arncliffe was only received in December 2024 and the other two remain outstanding which puts us in a frustrating position. We budgeted for buildings expenditure in both 2023 and 2024 but ended with money unspent as without the reports we cannot commission that work that is likely to arise from the inspections.

Having originally budgeted for a deficit therefore, the lack of buildings expenditure has resulted in an overall position at the end of the year as follows:

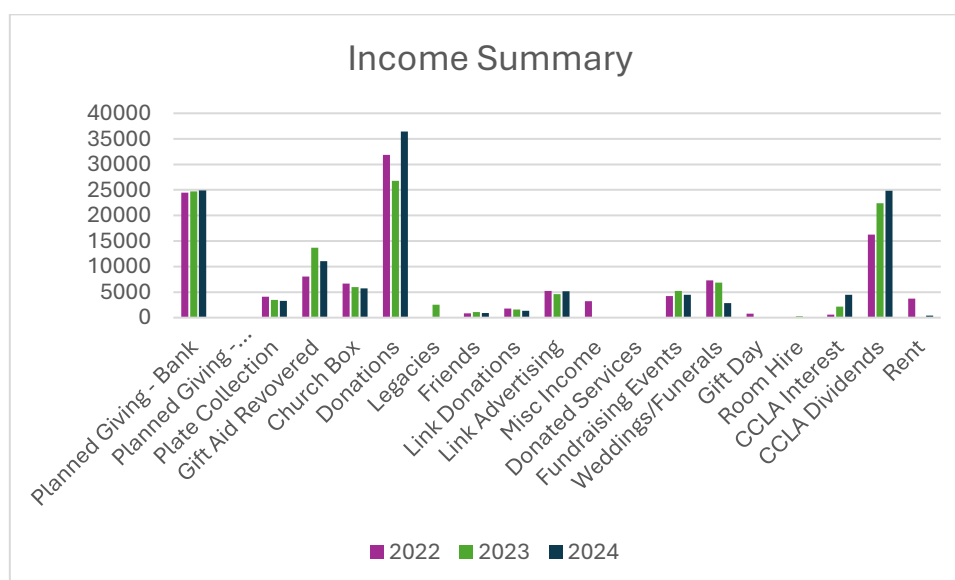
Total Income	£125,386
Total Expenditure	£106,665
<b>Surplus</b>	<b>£18,720</b>

Our income has increased this year by some £4000 almost all of which can be attributed to an improved returns on our investments and savings. Our investment returns now represent almost 24% of our total income and the extent to which we rely on this to meet our day-to-day expenditure should not be overlooked.

Our expenses increased by around £15000 compared with 2023. Most of these increases were expected but we did incur approximately £5000 of fees associated with undertaking reports required for our legal claim in respect of defective workmanship on the Arncliffe Tower project. Our claim was submitted by our lawyer in December 2024 and we await the outcome but this is unlikely to be straightforward.

### Income

The detailed figures are available later in the report but a graphical breakdown of income is shown in the table below together with a comparison with the previous two years. Most items are self-explanatory but a few are worthy of note:





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#### Donations

Our largest donation by far continues to be received from the Kettlewell Scarecrow Festival which represents just under 10% of our total income. Although the festival has been running for many years, this contribution should not be taken for granted and it must be remembered that, not only is it awarded at the discretion of the festival committee, but the festival itself is not guaranteed to run for ever and we should be prepared for this eventuality. In addition to the festival, we have been blessed with a number of other donations which are too numerous to list but the following larger amounts should be noted:

Amount (£)	Purpose
1,000	St Mary's Kettlewell (Building/The Link)
6,350	St Oswald's organ repairs
2,000	St Mary's Kettlewell churchyard
1,000	Unspecified
1,500	Unspecified (filming ACGAS)
11,500	General (Kettlewell Scarecrow Festival)
2,000	Unspecified

We have now had contactless card readers at both Hubberholme and Kettlewell for two full years and these continue to be a popular way of donating and have generated £6171 and £2211 respectively in 2024 which is an increase of 32% on the previous year. Both devices are now operated through GWD with payments processed via the Parish Giving Scheme which means that donors can now elect for Gift Aid at the point of donating. Church Plate collections are falling slightly as more people use contactless instead, but Box donations are holding steady indicating that the contactless gifts are largely in addition to what we normally receive. We are fortunate to have a large number of visitors to the villages and churches in our parish.

In addition, the 'donate' button on our website generated a further £550 in payments during the year.

#### Planned Giving

The amount we receive through regular donations has been relatively stable since the introduction of the Parish Giving Scheme in 2021. We are fortunate that around two thirds of regular donors have elected for their gifts to be index linked which protects the value of the donation to us in real terms. However, we need to be cognisant of the fact that many of our donors are middle to late aged and that new donors are not replacing those who have sadly passed away. We need to plan for the fact that our income from this source may fall in the future.

#### The Link

Net advertising revenue together with nominated 'Link' donations amounted to £6483 against printing and associated costs of £6034 meaning that the publication just about managed to cover its cost again this year. This is reassuring to the large number of people involved with the production and distribution of the magazine which is well received by the residents in the parish.

That said, finding advertisers, and getting them to pay for their advert, is becoming more of a challenge each year.

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#### Gift Aid

The amount of Gift Aid recovered this year was around £2500 lower than in 2023. This was to be expected since our donations in 2022 were unexpectedly high and our main Gift Aid claim is done a year in arrears so this was reflected in the 2023 claim. The Gift Aid on a larger proportion of our donations in volume, if not value, is now undertaken at source since any payment processed through the Parish Giving Scheme – namely regular monthly gifts, and contactless – are claimed immediately. This helps administration and also to even out the peaks and troughs in our income.

#### Fees for Weddings/Funerals

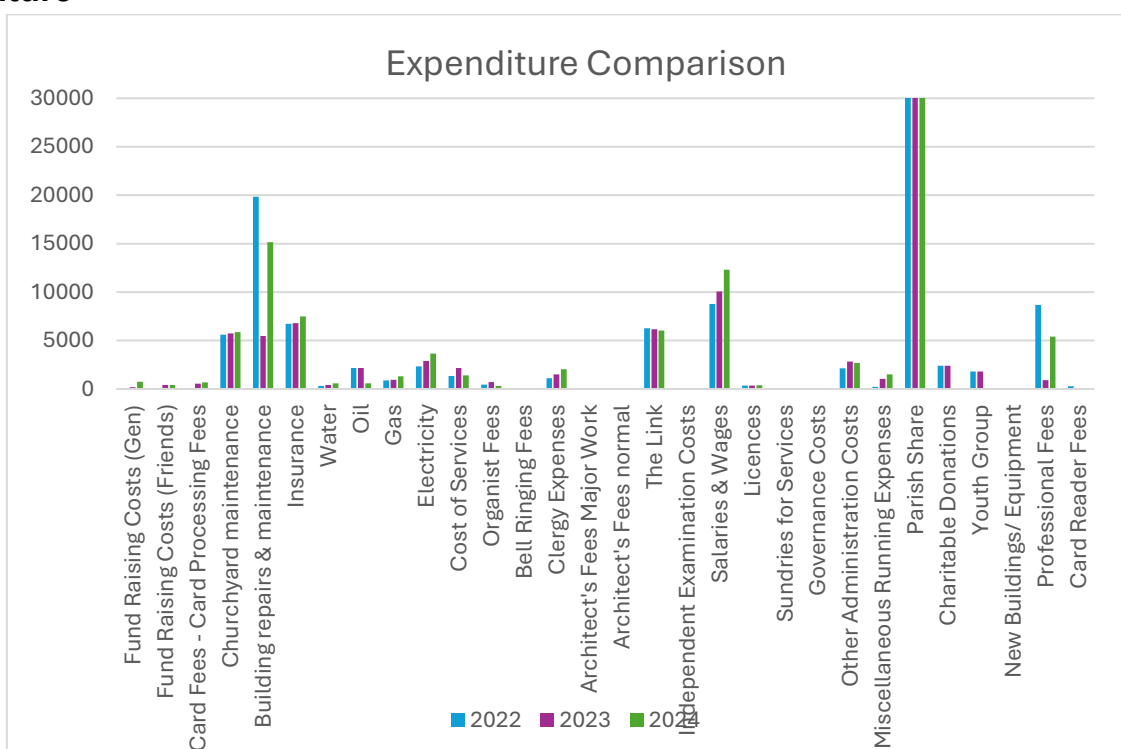
The spring and summer of 2023 saw a bumper year for weddings in the Parish but conversely there were none in 2024 although sadly a larger number of funerals. The overall effect of this meant that our fee income was down by £4000. This is an income stream that is hard to predict but there does seem to be a trend of fewer church weddings nationally which is also reflected in our numbers.

#### CCLA Interest & Dividends

As noted above, our investment income now accounts for around 24% of our total income. The vast majority of our investments are in share funds managed by the CCLA which provide us with quarterly dividends and the hope of capital growth from the underlying share value. This strategy has helped to grow the assets of the PCC in line with inflation and provided much needed income to fund our day-to-day expenditure.

We also have some cash deposit accounts with the CCLA that, since the financial crash in the late noughties, have provided negligible interest. However, in the last couple of years, interest rates have risen and in 2024 these deposits generated almost £4500 in income. As we look to spend money in 2025, these cash deposits will be the first funds to be called upon so we should not expect to receive the same return next year. In addition it is expected that interest rates will start to fall from the middle of 2025 onwards.

## Expenditure



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Our total expenditure in 2024 was around £15000 more than the previous year although not as high as expected given that we were planning to spend more on buildings and repairs had the Quinquennial Inspections been received.

The full breakdown of expenditure is shown in the table above. Most items were in line with expectations although the following are worth a mention:

#### Buildings Repairs and Maintenance

Apart from normal expenditure, there were two main items that make up the majority of spend in this area. The first relates to the repair of the organ at Arncliffe which was completed in January. This had a total cost of £8160 although we were able to reclaim the VAT and the net balance was covered by a generous donation. The other major item of expenditure relates to the £5000 cost of a replacement oil tank at Kettlewell following the failure of the previous bunded tank. This was unexpected and therefore outside of the agreed budget but was an essential item to replace.

#### Energy Costs

Having been protected from rising electricity and gas and prices through having fixed rate deals at the time of the energy crisis, our costs are now beginning to rise. We continue to monitor our usage and elect for new fixed rate deals when these look attractive. All our buildings now receive electricity supplied by Octopus which makes administration relatively easier and maintains our green credentials. When required, oil is sourced through local collective buying groups and gas is supplied to Conistone by Calor on a fixed contract.

#### Professional Fees

The fees incurred in this area relate largely to the costs incurred for the investigative reports to Arncliffe tower in support of our legal claim. If our claim is successful, there is a chance that some or all of this might be recovered but, at this stage it is too early to say. Fees of £840 were also payable to WBW surveyors who acted on our behalf in the letting agreement relating to the Arncliffe fields.

## Assets and Funds

The value of our share investments rose by 2.3% during the year and, at the year end, amounted to £916k along with cash deposits of £126k. A large proportion of this relates to restricted funds – as outlined in the tables below – meaning that 61% is freely available or 39% if we account for designated funds.

Our freely available assets are reasonably substantial, but it should be remembered that we are custodians of four listed buildings and one other building all of which need to be maintained to appropriate standards. In addition, the interest and dividends provided from our investments help to maintain the level of income we need to fulfil our day-to-day expenditure and without which, we would find ourselves in deficit.

The second chart shows that we continue to hold a reasonable proportion of our unrestricted funds in cash which, not only allows us to take advantage of higher interest rates but also gives us flexibility should we need access to funds at short notice.

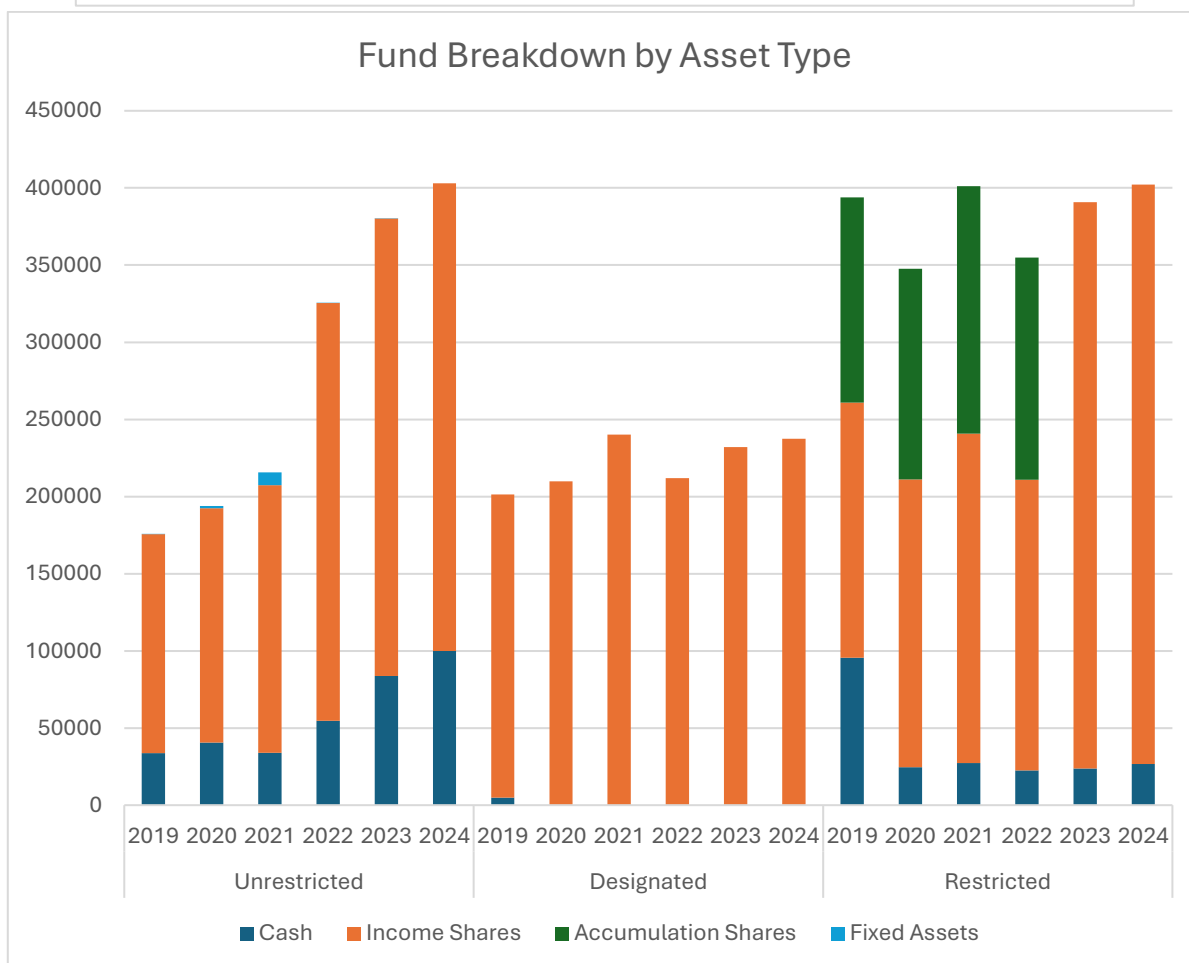
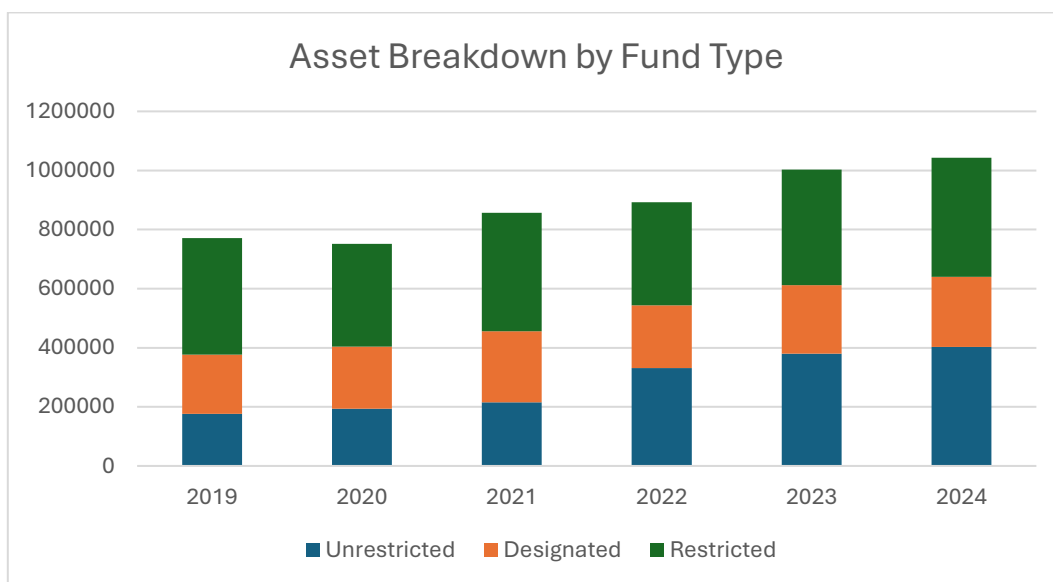
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#### Reserves Policy

Our reserves policy remains unchanged; the PCC hold the majority of its reserves in share funds which provide an income to support its day-to-day charitable purposes and longer-term building repairs and maintenance. Cash reserves are primarily held to meet unforeseen expenditure, particularly the currently unknown position regarding remedial repairs to the Arncliffe tower and other unexpected building costs.



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### Looking Ahead

This year has been frustrating from a financial perspective as, for a second year running, we had budgeted for costs which we know will arise but have not yet materialised. It's quite possible that 2025 will be the year that activity in this area starts to take hold. The appointment of our Buildings Supervisor in January 2025 means that we will now have a dedicated resource to take forward many of the issues that arise from past and expected QI reports. In addition, we are hopeful that the long outstanding legal dispute with the Arncliffe tower will be resolved and we can look to the remedial work being completed and start to plan for 'Phase Two' of the tower project which is likely to have significant cost implications.

We continue to be in a positive and stable financial position which has resulted from our prudent management following the merger of parishes in 2019. Having achieved a surplus of income over expenditure in the last three years, it is likely that the next two or three years will see us in deficit due to ongoing building work and expenditure in our buildings.

A few risks to our income have already been noted in this report including the potential fall in our regular giving donations and our reliance on the Scarecrow Festival. In addition, should we need to draw significantly on our reserves to fund building repairs, this will reduce the income provided from our investments leading to further pressure on our income. In contrast, our expenditure is increasing, not only due to general rising costs but also the need for us to employ people to do tasks that were previously undertaken by volunteers such as cleaning and building supervision.

In summary, it seems that we have a few financial challenges ahead of us but we are well placed to deal with them as they arise.

Nick Davies  
Treasurer, Upper Wharfedale & Littondale PCC

***Detailed financial statements appear on the following pages and the PCC would like to record its thanks to Graham Walter who has once again acted as Independent Examiner.***

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### Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	79,962	3,250	-	83,212	79,757
Income from charitable activities	12,451	-	-	12,451	16,716
Other trading activities	-	-	-	-	300
Investments	22,028	7,695	-	29,723	24,525
Other income	-	-	-	-	-
<b>Total income</b>	<b>114,441</b>	<b>10,945</b>	<b>-</b>	<b>125,386</b>	<b>121,299</b>
<b>Expenditure on:</b>					
Raising funds	1,154	-	-	1,154	577
Expenditure on charitable activities	97,590	7,922	-	105,511	90,508
Other expenditure	-	-	-	-	-
<b>Total expenditure</b>	<b>98,744</b>	<b>7,922</b>	<b>-</b>	<b>106,665</b>	<b>91,085</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>15,697</b>	<b>3,023</b>	<b>-</b>	<b>18,720</b>	<b>30,213</b>
<b>Transfers</b>					
Gross transfers between funds - in	-	-	-	-	-
Gross transfers between funds - out	-	-	-	-	-
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	12,096	4,925	3,474	20,495	80,430
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>27,793</b>	<b>7,948</b>	<b>3,474</b>	<b>39,216</b>	<b>110,643</b>
<b>Total funds brought forward</b>	<b>612,192</b>	<b>238,850</b>	<b>151,783</b>	<b>1,002,825</b>	<b>892,182</b>
<b>Total funds carried forward</b>	<b>639,985</b>	<b>246,799</b>	<b>155,257</b>	<b>1,042,041</b>	<b>1,002,825</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General Fund	402,611	-	-	402,611	380,130
<b>Designated</b>					
Hubberholme Chipperfield Donation	-	-	-	-	-
St Mary Conistone	59,343	-	-	59,343	58,016
St Mary Kettlewell	59,343	-	-	59,343	58,016
St Michael Hubberholme	59,343	-	-	59,343	58,016
St Oswald Arncliffe	59,343	-	-	59,343	58,016
<b>Restricted</b>					
Agency collection	-	-	-	-	-
Arncliffe Door Fund	-	-	-	-	-
Buckden School Room	-	56,138	-	56,138	54,902
Kettlewell Churchyard	-	12,774	-	12,774	10,542
Kettlewell Organ Fund	-	-	-	-	-
Oughtershaw School	-	2,983	-	2,983	2,916
St Mary Conistone	-	170,989	-	170,989	167,275
St Mary Kettlewell	-	3,200	-	3,200	2,500
St Michael Hubberholme	-	715	-	715	715
St Oswald Arncliffe	-	-	-	-	-
Tower Fund (St Oswald's)	-	-	-	-	-

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

### YEAR ENDING 31 DECEMBER 2024

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#### Endowment

Kettlewell Churchyard	-	-	8,310	8,310	8,124
Oughtershaw School	-	-	74,964	74,964	73,286
St Mary Conistone	-	-	60,813	60,813	59,452
St Michael Hubberholme	-	-	11,170	11,170	10,920

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<b>Total funds</b>	<b>639,985</b>	<b>246,799</b>	<b>155,257</b>	<b>1,042,041</b>	<b>1,002,825</b>
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# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2024

### Balance Sheet detailed

Class and code	Description	As at	As at
		31/12/2024	31/12/2023
<b>Fixed assets</b>			
FA1	Fields known as Church Clowder & Millholme, Littondale	1	1
FA2	Part interest in the field Short Butts Littondale	1	1
FA3	Freehold Property known as Church Cottage, Halton Gill vested in the DBF as Custodian Trustee with PCC as Managing Trustees	-	-
FA5	National Savings Investment - ownership and value currently unknown	1	1
	<b>Total Fixed assets</b>	<b>3</b>	<b>3</b>
<b>Current assets</b>			
1 CA	Current Account	33,931	18,789
Dep CCLA 08D	St Oswald's Tower Fund	-	-
Dep CCLA 508	Kettlewell - Churchyard	13,899	12,017
Dep CCLA 516	General Purpose	65,000	65,000
Dep CCLA 07D	Oughtershaw Parish Deposit Fund	-	-
Dep CCLA 511	Conistone - Florrie Whitehead	8,800	7,128
Share Acc CCLA 01J	Florrie Whitehead Bequest (Conistone)	-	-
Share Acc CCLA 03J	Bagley Accumulation Share Account	-	-
Share CCLA 510	Kettlewell - Wiseman (Churchyard)	8,310	8,124
Share CCLA 512	Conistone - Horner Bequest	60,813	59,452
Share CCLA 513	St Mary Kettlewell	59,343	58,016
Share CCLA 514	St Mary Conistone	59,343	58,016
Share CCLA 515	St Michael Hubberholme	59,343	58,016
Share CCLA 517	St Oswald Arncliffe	59,343	58,016
Share CCLA 518	General Purpose Share	303,199	296,415
Share CCLA 519	Bagley - Hubberholme	11,170	10,920
Share CCLA 520	Florrie Whitehead Bequest	164,426	160,747
ZLeeds CCLA 786	Oughtershaw School Endowment	2,983	2,916
ZLeeds CCLA 795	Buckden School Room Share	52,697	51,517
ZLeeds CCLA 847	Buckden School Room	5,031	4,718
ZLeeds CCLA 860	Oughtershaw School Proceeds	74,964	73,286
	<b>Total Current assets</b>	<b>1,042,596</b>	<b>1,003,092</b>
<b>Liabilities</b>			
6699	Agency collections	559	270
	<b>Total Liabilities</b>	<b>559</b>	<b>270</b>
	<b>Net Asset surplus (deficit)</b>	<b>1,042,041</b>	<b>1,002,825</b>
<b>Reserves</b>			
	Excess/(deficit) to date	18,720	83,547
Z01	Starting balances	1,002,825	838,848
Z02	Gains/(losses) on investment assets	20,495	80,430
Z03	Gains/(losses) on reval of fixed assets	-	-
	<b>Total Reserves</b>	<b>1,042,041</b>	<b>1,002,825</b>
<b>Represented by Funds</b>			
	General (Unrestricted)	402,611	380,130
	Designated	237,374	232,062
	Restricted	246,799	238,850
	Endowment	155,257	151,783
	<b>Total</b>	<b>1,042,041</b>	<b>1,002,825</b>



# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2024

### Statement of Assets and Liabilities (by code)

	Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
<b>Fixed Asset - Investments</b>							
FA5: NSI - ownership and value currently unknown		1	-	-	-	1	1
	<b>Total</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Fixed Asset - Tangible Assets</b>							
FA1: Fields known as Church Clowder & Millholme, Littondale		1	-	-	-	1	1
FA2: Part interest in the field Short Butts Littondale		1	-	-	-	1	1
	<b>Total</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2</b>
<b>Current Asset - Cash At Bank And In Hand</b>							
1 CA: Current Account		34,409	-	(478)	-	33,931	18,789
Dep CCLA 508: Kettlewell - Churchyard		-	-	13,899	-	13,899	12,017
Dep CCLA 516: General Purpose		65,000	-	-	-	65,000	65,000
Dep CCLA 511: Conistone - Florrie Whitehead		(0)	-	8,800	-	8,800	7,128
ZLeeds CCLA 847: Buckden School Room		-	-	5,031	-	5,031	4,718
	<b>Total</b>	<b>99,409</b>	<b>-</b>	<b>27,252</b>	<b>-</b>	<b>126,661</b>	<b>107,652</b>
<b>Current Asset - Investments</b>							
Share CCLA 510: Kettlewell - Wiseman (Churchyard)		-	-	-	8,310	8,310	8,124
Share CCLA 512: Conistone - Horner Bequest		-	-	-	60,813	60,813	59,452
Share CCLA 513: St Mary Kettlewell		-	59,343	-	-	59,343	58,016
Share CCLA 514: St Mary Conistone		-	59,343	-	-	59,343	58,016
Share CCLA 515: St Michael Hubberholme		-	59,343	-	-	59,343	58,016
Share CCLA 517: St Oswald Arncliffe		-	59,343	-	-	59,343	58,016
Share CCLA 518: General Purpose Share		303,199	-	-	-	303,199	296,415
Share CCLA 519: Bagley - Hubberholme		-	-	-	11,170	11,170	10,920
Share CCLA 520: Florrie Whitehead Bequest		-	-	164,426	-	164,426	160,747
ZLeeds CCLA 786: Oughtershaw School Endowment		-	-	2,983	-	2,983	2,916
ZLeeds CCLA 795: Buckden School Room Share		-	-	52,697	-	52,697	51,517
ZLeeds CCLA 860: Oughtershaw School Proceeds		-	-	-	74,964	74,964	73,286
	<b>Total</b>	<b>303,199</b>	<b>237,374</b>	<b>220,105</b>	<b>155,257</b>	<b>915,935</b>	<b>895,440</b>
<b>Liability - Agency Accounts</b>							
6699: Agency collections		-	-	559	-	559	270
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>559</b>	<b>-</b>	<b>559</b>	<b>270</b>
	<b>Net total assets</b>	<b>402,611</b>	<b>237,374</b>	<b>246,799</b>	<b>155,257</b>	<b>1,042,041</b>	<b>1,002,825</b>
<b>Represented by</b>							
General (Unrestricted)		402,611	-	-	-	402,611	380,130
Designated - St M Con		-	59,343	-	-	59,343	58,016
Designated - St M Hub		-	59,343	-	-	59,343	58,016
Designated - St M Kett		-	59,343	-	-	59,343	58,016
Designated - St O Arn		-	59,343	-	-	59,343	58,016
Restricted - Kett C'yard		-	-	12,774	-	12,774	10,542
Restricted - Ough Sch		-	-	2,983	-	2,983	2,916
Restricted - Sch Room		-	-	56,138	-	56,138	54,902
Restricted - St M Con		-	-	170,989	-	170,989	167,275
Restricted - St M Hub		-	-	715	-	715	715
Restricted - St M Kett		-	-	3,200	-	3,200	2,500
Endowment - Kett C'yard		-	-	-	8,310	8,310	8,124
Endowment - Ough Sch		-	-	-	74,964	74,964	73,286
Endowment - St M Con		-	-	-	60,813	60,813	59,452
Endowment - St M Hub		-	-	-	11,170	11,170	10,920
	<b>Total</b>	<b>402,611</b>	<b>237,374</b>	<b>246,799</b>	<b>155,257</b>	<b>1,042,041</b>	<b>1,002,825</b>

**UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS**

**YEAR ENDING 31 DECEMBER 2024**

**Fund movement summary**

<b>Fund</b>	<b>Opening</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfers</b>	<b>Gains/Losses</b>	<b>Journals</b>	<b>Closing</b>
<b>General</b>							
Unrestricted	380,130	114,441	98,744	-	-	6,784	402,611
<b>Sub-totals</b>	<b>380,130</b>	<b>114,441</b>	<b>98,744</b>	<b>-</b>	<b>-</b>	<b>6,784</b>	<b>402,611</b>
<b>Kett C'yard</b>							
Restricted	10,542	3,357	1,125	-	-	-	12,774
Endowment	8,124	-	-	-	-	186	8,310
<b>Sub-totals</b>	<b>18,666</b>	<b>3,357</b>	<b>1,125</b>	<b>-</b>	<b>-</b>	<b>186</b>	<b>21,084</b>
<b>Ough Sch</b>							
Restricted	2,916	-	-	-	-	67	2,983
Endowment	73,286	-	-	-	-	1,677	74,964
<b>Sub-totals</b>	<b>76,202</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,744</b>	<b>77,947</b>
<b>Sch Room</b>							
Restricted	54,902	1,647	1,590	-	-	1,179	56,138
<b>Sub-totals</b>	<b>54,902</b>	<b>1,647</b>	<b>1,590</b>	<b>-</b>	<b>-</b>	<b>1,179</b>	<b>56,138</b>
<b>St M Con</b>							
Designated	58,016	-	-	-	-	1,328	59,343
Restricted	167,275	4,771	4,737	-	-	3,679	170,989
Endowment	59,452	-	-	-	-	1,361	60,813
<b>Sub-totals</b>	<b>284,743</b>	<b>4,771</b>	<b>4,737</b>	<b>-</b>	<b>-</b>	<b>6,368</b>	<b>291,145</b>
<b>St M Hub</b>							
Designated	58,016	-	-	-	-	1,328	59,343
Restricted	715	50	50	-	-	-	715
Endowment	10,920	-	-	-	-	250	11,170
<b>Sub-totals</b>	<b>69,650</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>1,578</b>	<b>71,228</b>
<b>St M Kett</b>							
Designated	58,016	-	-	-	-	1,328	59,343
Restricted	2,500	700	-	-	-	-	3,200
<b>Sub-totals</b>	<b>60,516</b>	<b>700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,328</b>	<b>62,543</b>
<b>St O Arn</b>							
Designated	58,016	-	-	-	-	1,328	59,343
Restricted	-	420	420	-	-	-	-
<b>Sub-totals</b>	<b>58,016</b>	<b>420</b>	<b>420</b>	<b>-</b>	<b>-</b>	<b>1,328</b>	<b>59,343</b>
<b>Totals</b>	<b>1,002,825</b>	<b>125,386</b>	<b>106,665</b>	<b>-</b>	<b>-</b>	<b>20,495</b>	<b>1,042,041</b>

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2024

### Analysis of income and expenditure

						Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year	
<b>INCOME AND ENDOWMENTS FROM:</b>							
<b>Donations and legacies</b>							
I01 - Planned Giving (bank)	24,860	-	50	-	24,910	24,711	
I04 - Plate Collection	3,305	-	-	-	3,305	3,467	
I05 - Gift Aid Recovered	11,078	-	-	-	11,078	13,662	
I06 - Church Box	5,716	-	-	-	5,716	5,953	
I07 - Donations	32,777	-	3,200	-	35,977	26,791	
I08 - Legacies	-	-	-	-	-	2,500	
I09 - Friends	875	-	-	-	875	1,075	
I10 - The Link Donations	1,351	-	-	-	1,351	1,598	
<b>Donations and legacies Totals</b>	<b>79,962</b>	<b>-</b>	<b>3,250</b>	<b>-</b>	<b>83,212</b>	<b>79,757</b>	
<b>Income from charitable activities</b>							
I12 - Fundraising Events	4,444	-	-	-	4,444	5,201	
I15 - Fees for Weddings/funerals etc.	2,860	-	-	-	2,860	6,878	
I20 - Gift Day	15	-	-	-	15	10	
I21 - The Link Advertising	5,132	-	-	-	5,132	4,628	
<b>Income from charitable activities Totals</b>	<b>12,451</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,451</b>	<b>16,716</b>	
<b>Other trading activities</b>							
I19 - Room Hire	-	-	-	-	-	300	
<b>Other trading activities Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300</b>	
<b>Investments</b>							
I16 - CCLA Interest	3,289	-	1,157	-	4,446	2,157	
I17 - CCLA Dividends	18,739	-	6,118	-	24,857	22,368	
I18 - Rent	-	-	420	-	420	-	
<b>Investments Totals</b>	<b>22,028</b>	<b>-</b>	<b>7,695</b>	<b>-</b>	<b>29,723</b>	<b>24,525</b>	
<b>Income and endowments Grand totals</b>	<b>114,441</b>	<b>-</b>	<b>10,945</b>	<b>-</b>	<b>125,386</b>	<b>121,299</b>	

### EXPENDITURE ON:

#### Raising funds

E23 - Fund Raising Costs (Gen)	754	-	-	-	754	177
E24 - Fund Raising Costs (Friends)	400	-	-	-	400	400
<b>Raising funds Totals</b>	<b>1,154</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,154</b>	<b>577</b>

#### Expenditure on charitable activities

Card Fees - Card Processing Fees	678	-	-	-	678	562
E01 - Churchyard maintenance	3,535	-	2,345	-	5,880	5,729
E02 - Building repairs & maintenance	14,030	-	1,105	-	15,136	5,460
E03 - Insurance	6,002	-	1,497	-	7,499	6,790
E04 - Water	286	-	282	-	569	430
E05 - Oil	592	-	-	-	592	2,166
E06 - Gas	-	-	1,299	-	1,299	956
E07 - Electricity	2,929	-	723	-	3,652	2,885
E08 - Cost of Services	1,409	-	-	-	1,409	2,161
E09 - Organist Fees	320	-	-	-	320	720
E11 - Clergy Expenses	2,026	-	-	-	2,026	1,493
E14 - The Link	6,034	-	-	-	6,034	6,178
E16 - Salaries & Wages	12,066	-	250	-	12,316	10,049
E17 - Licences	385	-	-	-	385	364
E18 - Sundries for Services	21	-	-	-	21	-
E19 - Governance Costs	20	-	-	-	20	41
E20 - Other Administration Costs	2,689	-	-	-	2,689	2,827
E21 - Miscellaneous Running Expenses	1,515	-	-	-	1,515	1,052

**UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS**

**YEAR ENDING 31 DECEMBER 2024**

E22 - Parish Share	37,977	-	-	-	37,977	35,544
E25 - Charitable Donations	100	-	-	-	100	2,400
E26 - Youth Group	-	-	-	-	-	1,800
E28 - Professional Fees	4,977	-	420	-	5,397	900
<b>Expenditure on charitable activities Totals</b>	<b>97,590</b>	<b>-</b>	<b>7,922</b>	<b>-</b>	<b>105,511</b>	<b>90,508</b>
<b>Expenditure Grand totals</b>	<b>98,744</b>	<b>-</b>	<b>7,922</b>	<b>-</b>	<b>106,665</b>	<b>91,085</b>

The Attached notes form part of these financial statements

**Approved by the PCC on 26.3.25**

**and signed on their behalf by Tom Lusty (Vicar) and Nick Davies (PCC Treasurer)**

*Tom Lusty*

.....

**Vicar**

*Nick Davies*

.....

**Treasurer**

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2024

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### 1. ACCOUNTING POLICIES

The following accounting policies have been adopted by the PCC and should be read in conjunction with the attached financial statements.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

#### FUNDS

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Designated funds are likewise not subject to any special restriction but have been set aside by the PCC for a particular purpose.

Restricted funds represent the funds held by the PCC that are subject to special restrictions as to their use.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income and received and expenditure when irrevocably paid.

### 2. STATEMENT OF ASSETS AND LIABILITIES

The following assets are recognized but not valued in the Statement of Assets and Liabilities:

- Land and buildings (other than those specified) and any other tangible fixtures, fittings and equipment held on behalf of the PCC

### 3. CHARITABLE DONATIONS

The following charitable donations were made during the year:

Royal British Legion	£100
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In addition, the following direct donations were made following collections taken but **do not** form part of these accounts:

Cancer Research	£250
Christian Aid	£115
Kettlewell Scarecrow Festival	£317
Upper Wharfedale Refugee Group	£111
Royal British Legion	£449
St Georges Crypt	£52

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

### YEAR ENDING 31 DECEMBER 2024

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#### 4. FUNDRAISING ACTIVITIES

The following activities raised funds for the church during the year:

	£
Littondale Cards(2023 & 2024)	455
Hubberholme Stars (2023)	235
Buckden School Room Sale	1157
Kettlewell Pies & Quiz	509
Buckden Coffee Morning	355
Easter Lilies	20
Duck Race (teas/tickets)	640
Quiz Sheets	183
Coast to Coast evening	395
Buckden Bingo	404
Craft Workshop	90
<b>TOTAL</b>	<b>4443</b>

#### 5. PAYMENTS TO PCC MEMBERS

The following amounts were paid to PCC members in respect of goods or services acquired by them for the benefit of the PCC:

Pauline Thompson	£554
Andrew Hitchon	£610
Nick Davies	£78

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2024

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### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE UPPER WHARFEDALE AND LITTONDALE PAROCHIAL CHURCH COUNCIL

I report on the financial statements for the year ended 31 December 2024 which are set out on the previous pages.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the Accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

*Graham Walter*

Graham Walter  
Maypole Barn  
Kettlewell, BD23 5RB

# UPPER WHARFEDALE & LITTONDALE PAROCHIAL CHURCH COUNCIL

## FINANCIAL STATEMENTS

YEAR ENDING 31 DECEMBER 2024

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### Administrative Information

Our Parish: Upper Wharfedale and Littondale PCC.

Our Churches: St Oswald's, Arncliffe.

St Mary's, Conistone.

St Michael and All Angels, Hubberholme.

St Mary's, Kettlewell.

Administrative Address: The Parish Office, St Mary's Church, Kettlewell. BD23 5RD.

Incumbent: The Rev Tom Lusty\*.

Administrator: Andrew Hitchon\*.

Bankers: Barclays.

Independent Examiner: Graham Walter.

PCC Members: The Rev Tom Lusty\*, Incumbent.

Ian Smith\*, Church Warden.

Andrew Hitchon\*, Church Warden.

Nick Davies\*, Treasurer.

Vicky Bliss\*, PCC Secretary.

Keith Jeddere-Fisher\*, Buildings and Land Co-ordinator.

Elizabeth Hird.

Sarah Paul.

Pauline Thompson, Licensed Lay Minister and Safeguarding Officer.

Anne Vetch

Rebecca Ward-Dooley.

Jackie Yarrow.

(\*denotes membership of Standing Committee)